



FRONTIER TITLE & ESCROW CO., INC.

APPLICATION FOR EMPLOYMENT

Frontier Title & Escrow Co., Inc. is an equal opportunity employer. It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, age, color, sex, religion, national origin, disability, veteran status, marital status, or other protected classifications.

Please carefully read and answer all questions. You will not be considered for employment if you fail to completely answer all the questions on this application. You may attach a resume, but all questions must be answered. **PLEASE PRINT LEGIBLY.**

PERSONAL INFORMATION

Name (last, first, middle initial):			
Street Address and/or Mailing Address:		City:	State: Zip Code:
Home Phone:	Cell Phone:	Email:	
Are you legally eligible for employment in the U.S.? Yes_____ No_____		Are you at least 18 years of age or older? Yes_____ No_____	
Have you been convicted of a crime in the last seven (7) years? A conviction will not necessarily disqualify you for employment. Yes_____ No_____			
Have you ever been terminated from employment or asked to resign by an employer? If yes, please explain including company name and details: Yes_____ No_____			
Have you ever worked for Frontier Title & Escrow Co., Inc? Yes_____ No_____			
If yes, dates of employment: _____ to _____ Position: _____ Branch: _____			
Reason for leaving: _____			
Are you currently employed: Yes_____ No_____		What date are you available for work?	
If not, please explain: _____		_____	

EDUCATION

Type of School	Name of School	Location of School	# Years Attended	Degree Received
High School				
College or University				
Trade, Business or Correspondence School				

REFERENCES (Please provide names of 3 professional references not related to you or not personal acquaintances)

Name	Phone Number	Company	# Years Known	Relationship

EMPLOYMENT HISTORY

Include your last ten (10) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. Incomplete information could disqualify you from further consideration. You may attach additional sheets and resume if necessary.

Employer Name:	Job Title:	Dates Employed From: _____ To: _____	Location (City, State):
Supervisor Name:	Phone Number:	Reason for leaving:	
Summarize the nature of work performed and job responsibilities:			
May we contact the above employer? Yes _____ No _____			
Employer Name:	Job Title:	Dates Employed From: _____ To: _____	Location (City, State):
Supervisor Name:	Phone Number:	Reason for leaving:	
Summarize the nature of work performed and job responsibilities:			
May we contact the above employer? Yes _____ No _____			
Employer Name:	Job Title:	Dates Employed From: _____ To: _____	Location (City, State):
Supervisor Name:	Phone Number:	Reason for leaving:	
Summarize the nature of work performed and job responsibilities:			
May we contact the above employer? Yes _____ No _____			
Employer Name:	Job Title:	Dates Employed From: _____ To: _____	Location (City, State):
Supervisor Name:	Phone Number:	Reason for leaving:	
Summarize the nature of work performed and job responsibilities:			
May we contact the above employer? Yes _____ No _____			

SKILLS

Please note, skills tests may be administered to measure the skill level of applicants. Please list the skills you are fluent in:

SOFTWARE

Please list the software applications you are fluent in and how you used the applications in the workplace:

CERTIFICATIONS & TRAININGS

Please list any certifications or specialized trainings (for example, first aid and CPR, Microsoft Office Certification, etc.):

ADDITIONAL INFORMATION

This section gives you the opportunity to list additional information you feel would be helpful to us as we review your application:

Please read carefully before signing.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Frontier Title & Escrow Co., Inc. to hire me. If I am hired, I understand that either Frontier Title & Escrow Co., Inc. or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Frontier Title & Escrow Co., Inc. has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to Frontier Title & Escrow Co., Inc. true and complete information on this application. No requested information has been concealed. I authorize Frontier Title & Escrow Co., Inc. to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Signature: _____

Date: _____

APPLICATIONS WILL BE KEPT ON FILE FOR ONE YEAR FROM THE DATE SIGNED